

Invitation to submit a tender for Furniture work

Rosa Luxemburg Stiftung, India Liaison Office, New Delhi (hereafter referred as RLS) invites tender from reputed furniture makers for designing and making new office furniture for its office located at SDA Market, New Delhi.

Scope of work

The purpose of this call for tender is to select a vendor to design the seating arrangement and storage space to accommodate more staff at RLS India office's 02nd floor premises.

Time Period

The designing, making and installation of the furniture should be finished by or before 31st May 2018

Terms of Reference

The vendor can visit RLS office premises between 15th December to 25th December 2017 to view the premises and take necessary measurements

The tender should be submitted not later than 15th January 2018 and in original at Rosa Luxemburg Stiftung, C-15, SDA Market, New Delhi- 110016

The tender should be address to RLS India office and should contain the following:

- Particulars of the work to be done
- Costing of the individual work
- Taxes
- Payment terms
- Time taken till installation of furniture

Selection of Vendor

Based on the tender received the vendor will be informed via official letter from RLS

Vendor will be selected based on the following criteria:

- Designing of the furniture complements the overall setup of the India office
- International standard quality with moveable furniture design
- Costing should be comparatively economical
- Ability to provide designing plans

Contract/Invoicing

On final selection the vendor can submit original invoice addressed to Rosa Luxemburg Stiftung, C-15, SDA Market, New Delhi- 110016, for release of payment as per agreed terms.

Contact Person

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